



LOCAL APPLICANTS ONLY – NO SPONSORSHIPS – NO VISA TRANSFERS – NO THIRD PARTIES

Position:	Windows System Administrator	Employment Status:	Full Time
Location:	Phoenix, AZ	Shift:	1
Experience:	4+ Years	Weekends:	Minimal
Salary:	DOE & Market Value	Travel Required:	Minimal

Company Description

EboCom is a fast-growing boutique technology company that provides back-office payment processing services. “Fast, focused and flexible” is our motto at eboCom and the eboCom team is the “best of the best”! We are focused on taking our technology to the next level and we are looking for another individual to join our team who possesses a “can do” attitude and is eager to help support our growth.

Position Description

The ideal candidate must be a technically savvy, detail-oriented, self-disciplined individual who can function with minimal oversight, in our 7x24x365 environment. This position requires strong hardware and software technical skills and in-person customer relationship skills. This individual will work closely with other IT members (Linux System Administrators, Network Engineers) to build, maintain and troubleshoot a highly secure user infrastructure.

Responsibilities:

- Active Directory:
 - Manage user accounts, groups, and permissions.
 - Implement and enforce Active Directory security policies.
 - Troubleshoot user login and access issues.
- Microsoft Cloud:
 - Manage and maintain Microsoft Azure services, such as MS Entra ID, Office 365.
 - Migrate on-premises resources to the Azure cloud.
 - Endpoint detection and response management
- Imaging:
 - Develop and maintain master images for Windows workstations and servers.
 - Deploy new systems using imaging tools like Microsoft Deployment Toolkit (MDT) and Windows Deployment Services (WDS).
 - Ensure image consistency and security.
- Updates:
 - Manage and deploy Windows updates to workstations and servers.
 - Create and maintain automated update schedules.
 - Monitor update deployment and troubleshoot any issues.
 - Manage 3rd Party software update packages
- Other duties:
 - Perform system administration tasks such as user account creation, troubleshooting hardware and software issues, and monitoring system performance.
 - Stay up-to-date on the latest Windows technologies and best practices.
 - Document procedures and processes.
 - Provide support to end-users and Production, Operations and Development teams.
 - Take primary ownership responsibilities of Windows workstations and end-user support
 - Share 24/7 on-call support with other team members
 - Perform hardware installation, diagnostics & repair, and maintenance
 - Evaluate and recommend technology products and services

Obsessed with Excellence!

Position Qualification Requirements:

- Associates Degree in a technical discipline or equivalent work experience
- Experience with AD/GPO (Active Directory / Group Policy) expected
- Experience with WSUS (Windows Server Update Service) expected
- Experience with MDT (Microsoft Deployment Toolkit) preferable
- Experience with third-party (non-Microsoft) application management preferable
- Ability to perform hardware, OS, applications root cause analysis and remediation
- Ability to communicate effectively with technical and non-technical audiences
- Ability to work independently as well as with a team
- Ability to manage multiple tasks with shifting priorities is a necessity
- Linux SysAdmin experience a plus
- Exceptional attention to detail, process and quality
- Certifications and OEM training a definite plus
- Physical Requirements:
 - Must be capable of independently lifting/moving objects up to 35 pounds along with the ability to grip/squeeze objects.

Compensation Package:

- Paid Personal Time Off (vacation and sick days)
- 100% Paid - Family Medical, Dental and Vision Insurance
- 100% Paid - Life, Short-term and Long-term Disability Insurance
- Competitive salary
- Respectful and Harmonious First-Class Work Environment
- Paid Covered Parking